



Memorandum

Date: September 22, 2020
To: Mayor Craft, City Council
From: Grant Brown 
Cc: Steve Griffin 
Subject: Award Perennial Rye Grass Seed Bid to Gulf Coast Organic (GCO)

ISSUE: Award Perennial Rye Grass Seed Bid to Gulf Coast Organic (GCO)

BACKGROUND: Each year the Parks Division and Landscape Division over seed numerous areas of the City including our athletic fields, common areas around the municipal facilities, Gulf Place and the City Schools. Because the annual expense exceeds \$15,000 we publicly bid the purchase to conform to State Bid Law. On September 22, 2020, sealed bids were opened for the purchase of Perennial Rye Grass seed.

RECOMMENDATIONS: Bids were received from four (4) companies. Harrell's from Lakeland Florida submitted the lowest conforming bid with the unit price of \$1.145 per pound and a total of \$20,610. Gulf Coast Organics from Foley Alabama submitted the second lowest conforming bid of \$1.17 per pound and a total of \$21,060 which is \$450 higher. Our bid documents allow us to purchase from a Baldwin County person, firm or corporation, whose bid is no more than five percent (5%) greater than the lowest bid.

As such, we are recommending the bid award to Gulf Coast Organics (GCO) based on the unit price of \$1.17 per pound.

BUDGET IMPLICATIONS: The purchase of rye grass seed is budgeted within the Recreation and Cultural Affairs Department and the Public Works Department's operating budgets.

RELATED ISSUES: None

ATTACHMENTS: Bid Tabulation of bid results.

DEPARTMENT: Recreation and Cultural Affairs Department and Public Works Department

STAFF CONTACT: Grant Brown/Noel Hand



SMALL TOWN, BIG BEACH

BID FORM - PERENNIAL RYE GRASS SEED

Description	Estimated Quantity	Unit Price	Extended Price
Perennial Rye Grass Seed 3 Way Blend	18,000 Lbs.	\$ 1.17 / Lb.	\$ 21,060. ⁰⁰
Delivery, FOB City of Gulf Shores	One (1) Deliveries	\$ 0 / Delivery	\$ 0. ⁰⁰
BID TOTAL \$			21,060. ⁰⁰

The bidder acknowledges receipt of the following addenda covering revisions to the bid documents, and states that the costs, if any, of such revisions have been included in the base bid and other prices quoted herein:

Addendum No. 1

Dated: Sept. 14, 2020

Addendum No. _____

Dated: _____

Note: If no addenda have been received, write in "none."

Gulf Coast Organic, Inc.

Company Name

10505 A County Rd 65

Street Address

Foley, AL 36535

City, State, Zip

[Signature]

Company Representative

(251) 952-4769

Phone

(251) 943-5398

Fax

pchapman@gcogrows.com

E-Mail



SMALL TOWN, BIG BEACH™

BID FORM – PERENNIAL RYE GRASS SEED

Description	Estimated Quantity	Unit Price	Extended Price
Perennial Rye Grass Seed 3 Way Blend	18,000 Lbs.	\$ 1.145 / Lb.	\$ 20,610.00
Delivery, FOB City of Gulf Shores	One (1) Deliveries	\$ / Delivery	\$ no charge
BID TOTAL			\$ 20,610.00

The bidder acknowledges receipt of the following addenda covering revisions to the bid documents, and states that the costs, if any, of such revisions have been included in the base bid and other prices quoted herein:

Addendum No. none Dated: _____
Addendum No. _____ Dated: _____

Note: If no addenda have been received, write in "none."

Harrell's, LLC
Company Name
5105 New Tampa Hwy
Street Address
Lakeland, FL 33815
City, State, Zip

Bryan Scroggins
Company Representative
205-732-4759
Phone
863-904-1540
Fax
bscroggins@Harrells.com
E-Mail



BID TABULATION SHEET

Project Name: Perennial Rye Grass Seed
Requisition No. 2020-0916

Bid Date: September 22, 2020
Bid Opening Time: 1:00 P.M.

Bidder's Name	HARRELLS	SITEONE LANDSCAPE	GREENGRO SOLUTIONS	GULF COAST ORGANICS
City, State	Lakeland, FL	Cleveland, OH	Norcross, GA	Foley, AL
Bond	—	—	—	—
Affidavits				
Addenda Received	—			
Notes	Free Delivery	Free Delivery	Free Delivery	Free Delivery
Bid Amount	20,610.00	21,960.00	22,320.00	21,060.00
GRAND TOTAL				

OPENED BY: *Donna Lechman* \$4450.00

TABULATED BY: *Kathy Brewer*

WITNESS BY: *[Signature]*